

## **Background**

The Liberia Decentralization Support Program (LDSP) is a five-year Government of Liberia program to support the implementation of the National Policy on Decentralization and Local Governance. The program is one of the priority areas in the Agenda for Transformation.

A National Decentralization Secretariat (NDS) has been set up in the Ministry of Internal Affairs (MIA) to facilitate coordination of sector decentralization activities and donor support to decentralization reforms. The NDS will support capacity building, change management, and monitoring and evaluation of the Liberia Decentralization Implementation Plan (LDIP).

### **Position: National Technical Advisor on Political Decentralization**

The National Technical Advisor on Political Decentralization will work under the general supervision of the National Program Director or other professional officer at National Decentralization Secretariat within the Department of Research and Development Planning at MIA

#### **Duties and Responsibilities**

1. Formulate specific strategies to integrate political analysis issues and coordinate the development of political perspectives and actors in the implementation of decentralization program with the view of advancing the decentralization process.
2. Lead the development of political decentralization strategy in all aspects of implementation of decentralization program and ensure participation of political parties and actors in the program.
3. Consult and collaborate with Legislature, Governance Commission, Ministries, Agencies and Commissions, County Offices, County Gender Offices, Civil Society Organizations, Political Parties, CRC and donors in all aspects of political decentralization program work.

4. Monitor the progress and problems encountered in the political decentralization processes and undertake field visits to counties to support County Administrative office in identifying corrective measures.
5. Build capacity on political decentralization, provide guidance and oversee the development of trainings, related workshops, conferences and seminars offered by the central and local governments with all aspects of political decentralization program.
6. Work closely with Ministries, Agencies and Commissions decentralization units, monitoring and evaluation teams to ensure that issues are incorporated in all their activities and support the political decentralization.
7. Work in cooperation with other units within Ministry of Internal Affairs in harmonizing efforts to promote understanding of political decentralization perspectives of the decentralization program.
8. Develop reporting and accountability mechanisms that provide regular progress updates based on political analysis perspective including worst case scenarios.
9. Perform other duties as assigned by the supervisor.

### **Required Qualifications, Competences and Attributes**

**Education:** University degree in any relevant field.

**Work Experience:** A minimum of 3 years' experience in empowering and implementing political related strategies including in county context. Knowledge of the National Decentralization Policy, administrative and political subdivisions and relevant public reform policies.

**Communication:** Ability to write in a clear and concise manner and to communicate effectively orally.

**Duty Station:** Monrovia (must be willing to travel to counties)

**Duration of contract:** One year with possible extension for 2 years based on performance review.

Please submit all application to the office of the Director of Human Resource of MIA

Deadline for submission of Application is Friday March 21 at 12 noon